

Name: \_\_\_\_\_

## NTHS Research Planner

**#1: Task Definition:** Determine a purpose and need for information. In your own words, describe what you need to do:

**How familiar am I with this topic/issue?** (This will inform your initial resource selection strategy)

- Very familiar—I'm an expert!
- Somewhat familiar—I have heard of this or may have studied it in the past
- Totally clueless—this is completely new to me

**What information do I need in order to do this?**

List the information that you need and/or questions to answer as you get started.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**#2: Information Seeking Strategies:** Examine alternative approaches to acquiring information. List the best sources to find this information. Don't forget traditional print and human sources as appropriate.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**How will I evaluate my resources for relevancy, accuracy, and authority?**

- I will use only resources evaluated by and provided by my teachers or librarian.
- I will apply specific evaluation criteria for each resource that I use in my project.

**#3: Location & Access** Locate sources and access information. Where will I locate these sources?

- physical library/print
- research database(s)
- other: \_\_\_\_\_
- provided by my teachers
- Internet

Name: \_\_\_\_\_

List likely and useful keywords for databases and/or search engines:


**#4: Use of Information:** Use a source to collect information. How will I record the information that I find?

- take notes and record information with an online organizer (e.g., EasyBib)
- take notes using cards or notebook paper
- take notes using a word processing program or other web-based tool
- take notes using a data chart or other graphic organizer
- use a voice recorder, video, or digital camera
- other: \_\_\_\_\_

**#5: Synthesis:** Integrate information from a variety of sources. How will I show my results?

- written paper
- multimedia
- other: \_\_\_\_\_
- presentation
- performance

How will I give credit to my sources in my final product or performance?

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List any materials or special conditions I will need for my presentation or performance:

**Timeline for assignment**

- Ideas for project (task definition) completed by: \_\_\_\_\_
- Information collection (note taking) completed by: \_\_\_\_\_
- First complete draft due \_\_\_\_\_
- Completed assignment due: \_\_\_\_\_

**#6: Evaluation:** Always remember to take time and reflect on your research and work after it is completed. Are you satisfied with the final product? What did you learn from the research process? What would you do differently next time? What can you do to become a more effective and efficient researcher, learner and producer?

How you complete this last step is up to you and your teacher.