

Under normal circumstances prescribed and over-the-counter medication should be dispensed before and/or after school hours under supervision of the parent or guardian.

If a student must receive prescribed or non-prescribed oral or topical medication, eye drops or ear drops at school, the parent must submit a written authorization accompanied by a written request from a licensed health professional prescribing within the scope of his/her prescriptive authority. Oral medications are administered by mouth either by swallowing or by inhaling. If the medication will be administered for more than fifteen consecutive days, the prescribing licensed health professional must also provide written, current and unexpired instructions for the administration of the medication.

The Superintendent shall establish procedures for:

- A. Delegating, training and supervision of staff members in the administration of prescribed or non-prescribed medication to students by a physician or registered nurse;
- B. Designating staff members who may administer prescribed or non-prescribed medication to students;
- C. Obtaining signed and dated parental and licensed health professional request for the dispensing of prescribed or non-prescribed medications, including instructions from the licensed health professional if the medication is to be given for more than fifteen days;
- D. Storing a medication in a locked or limited access facility;
- E. Maintaining records pertaining to the administration of prescribed or non-prescribed medication;
- F. Permitting, under limited circumstances, students to carry and self-administer medications necessary to their attendance at school.

Medications administered by routes other than oral, or topical medications, eye drops or ear drops, with the exception of emergency injections of Epinephrine, may not be administered by school staff other than registered nurses or licensed practical nurses.

Epinephrine shall not be administered by injection except when a student is susceptible to a possible anaphylactic reaction. In such an instance, the parent shall submit a written authorization accompanied by a written request from a

licensed health professional prescribing within the scope of his/her authority and written, current, and unexpired instructions for the administration of the medication. A staff member shall be trained prior to injecting Epinephrine by a physician or registered nurse.

Medication administered by injection, other than emergency injections of Epinephrine, shall be administered only by school staff who are registered nurses or licensed practical nurses. No medication shall be administered by injection except when a student is susceptible to a predetermined, life-endangering situation. In such an instance, the parent shall submit a written authorization accompanied by a written request from a licensed health professional prescribing within the scope of his/her authority and written, current, and unexpired instructions for the administration of the medication from the licensed health professional.

If the district decides to discontinue administering a student's medication, the Superintendent or designee must provide notice to the student's parent or guardian orally and in writing prior to the discontinuance. There shall be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

Legal Reference:	RCW 28A.210.260 28A.210.270 OSPI Bulletin No. 31-98 June 7, 2012	Public and private schools- Administration of Oral Medication by Conditions Administration of Oral Medication by Immunity from Liability Administration of Medication in School HB 2247 Amending RCW 28A.210.260 and RCW 28A.210.270
Adopted:	March 17, 1986	North Thurston School District Board of Directors
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North Thurston Public Schools
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