

Was the person harmed absent from school as a result of the incident? Yes No If yes, please describe

Is there any additional information?

Describe what actions you think the school should take to resolve the problem:

Thank you for reporting

-----For Office Use-----

Received by: _____

Date received: _____ Date student notified of action: _____

Investigation conducted? Yes No If Yes: fill in chart below

Date Documentation sent to:	Alleged Victim	Alleged Aggressor	Student Achievement Office
Notification Letter	Date:	Date:	Date:
Findings Letter	Date:	Date:	Date:
HIB Incident Report	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	Date:
Notes and Statements	XXXXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXX	Date:

Resolved Unresolved Reported to Law Enforcement/CPS (if applicable)

Definitions:

HARASSMENT (DISCRIMINATORY): Any one-sided, malicious act which causes physical harm or damages another’s property. It does not have to include intent to harm, be directed at a specific target, or involve repeated incidents. Occurs when conduct is based on a student’s protected class (race, color, religion, ancestry, national origin, gender, sexual orientation, gender expression or identity, mental or physical disability or other distinguishing characteristics) AND is serious enough to create a hostile environment at school.

INTIMIDATION: Implied or overt threats of physical violence that substantially interfere with a student’s education and creates a hostile environment at school.

BULLYING: Unwanted aggressive behavior by another person or group that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. It results in physical or educational harm. Cyberbullying is conducted with technology and is bullying. It creates a hostile environment at school.

SEXUAL HARASSMENT- Sexual harassment is a form of discriminatory harassment. It is unwelcome behavior or communication that is sexual in nature and:

- 1) Leads the student to believe they must submit to the unwelcome sexual conduct or communication to gain something in return, OR
- 2) The conduct substantially interferes with a student’s educational performance or creates a hostile environment

SEXUAL ASSAULT: According to Washington State Law, “sexual assault” involves one or more of the following:

- Rape or rape of a child;
- Assault with intent to commit rape or rape of a child;
- Incest or indecent liberties;
- Child molestation;
- Sexual misconduct with a minor;
- Crimes with a sexual motivation;
- Custodial sexual misconduct
- Sexual exploitation or commercial sex abuse of a minor;
- Promoting prostitution;
- An attempt to commit any of the aforementioned offenses